



---

## **Curriculum & Standards Committee Terms of Reference**

---

<b>Approved by:</b>	Board of Trustees
---------------------	-------------------

<b>Date Approved:</b>	<b>20<sup>th</sup> June 2025</b>
-----------------------	----------------------------------

<b>Review :</b>	Annually
-----------------	----------

Chair of committee:	<i>Annie Sutton (Acting Chair)</i>
Membership:	<i>Membership – all members of the Board of Trustees</i>
Quorum:	<i>At least three Trustees who are members of the committee</i>
Meetings:	<i>A minimum of once per term</i>

## **Terms of Reference**

1. To review, monitor and evaluate the curriculum offer.
2. To ensure on behalf of the Board of Trustees that its strategic responsibility to raise standards is acted upon.
3. To review and analyse the performance of each academy, against national and local indicators, and to advise the Board of Trustees on any action required in order to sustain improvement.
4. To ensure that the Academy Improvement Plans reflect the requirement to raise standards, and to monitor and evaluate it accordingly.
5. To monitor the implementation of any Action Plan resulting from external reviews of the academy (e.g. Ofsted inspection or local school effectiveness partners), in order to maintain progress.
6. To establish, with the assistance of the Head of Academy and subject co-coordinators, information about how the curriculum is taught, evaluated and resourced.
7. To make recommendations to the Finance, Audit & Risk Committee on resources that are needed to meet the needs of the whole curriculum, and the sustainability of the non-statutory elements.
8. To receive regular reports from the Head of Academy and/or senior leadership team on the quality of teaching and learning, to identify areas for improvement, and to ensure that any necessary action is taken to maximize outcomes for pupils.
9. To ensure that annual assessment arrangements comply with national requirements.
10. To monitor and review pupil achievement and standards throughout the trust, including specific groups: those with special educational needs and disability (SEND), disadvantaged, looked after children and pupils with English as an additional language.
11. To regularly review and develop the Assessment Policy and to ensure that the policy is operating effectively.
12. To develop and review policies identified within the academy's policy review programme and in accordance with its delegated powers (e.g. sex education and pupil behaviour/discipline).
13. To ensure that other relevant policies such as behaviour and attendance, which support learning and improvements in attainment are in place.
14. Foster a culture that prioritises the safety and wellbeing of all pupils and staff in the Trust.
15. To ensure that all children have equal opportunities.
16. To monitor the academy's publicity, public presentation and relationships with the wider community.

17. To ensure that procedures for educational visits are compliant with safety arrangements and that the welfare of staff, students and volunteers is secure. To identify and celebrate pupil achievements.
18. How collaboration between academies in the trust and more widely is raising pupil achievement and wider outcomes.
19. To monitor the impact of Pupil Premium Grant (PPG) funding and PE & Sports Premium on the achievement and attainment of pupils and report on this to the FAR Committee; to ensure that the PPG is spent appropriately, and that this information is easily accessible (e.g. on the academy's website).
20. To monitor each term on the following:
  - data on attainment and achievement for all of the trust's academies
  - school improvement work and leadership
  - overall performance of the academies
  - leadership standards
  - governance effectiveness monitor:
  - SEND and inclusion
  - partnership working
  - admissions
  - safeguarding arrangements
21. To monitor the academy's statutory requirements in relation to the curriculum offer and other curriculum issues such as spiritual, moral, social and cultural learning.
22. To monitor the attendance rates of the trust's academies and ensure that there are procedures in place to fulfil statutory requirements, especially regarding children missing from education.
23. To review and recommend for adoption the trust's policies in relation to its curriculum statement.
24. To monitor and review the achievement of strategic objectives, in particular the overview of performance against quantitative and qualitative benchmarks for key indicators/outcomes and the Ofsted framework, providing challenge and recommending remedial actions where required in line with the academy improvement/development plan.
25. To receive progress reports on the implementation of post-Ofsted action plans and any other formal evaluation reports related to the quality and achievement of learning across the trust to further inform and develop the trust's quality improvement plans and strategies.
26. Current and emerging patterns, trends and risks relating to attendance and behaviour for all academies in the trust.
27. Current and emerging patterns, trends and risks relating to pupil wellbeing for all academies within the trust.

## **Meetings**

14. Committee meetings will be held once per term.
15. A governance professional will make a record of all proceedings at each meeting. Minutes will be available to members within agreed timescales.
16. The committee will liaise with such other committees and invite members of the other committees to attend its meeting as should be deemed appropriate.

17. Any matters that may be in conflict with the work of another committee must be referred to the Board of Trustees.

### **Authority**

18. The Committee is authorised by the Board of Trustees:

19. To investigate any activity within its terms of reference.

20. To seek any information from any employee, with all employees directed to cooperate with any request made by the Committee.

21. To obtain any outside legal or independent professional advice where it deems it necessary.

### **Policies delegated to the Curriculum & Standards Committee:**

Policies (that may be delegated to the committee to review) include:

- Attendance
- Behaviour principles
- Exclusions
- Special educational needs
- PPG
- First Aid in Schools
- Supporting Pupils with Medical Conditions